

3071 Pearl Road
Medina, Ohio 44256

QDRO

Consultants Company

Phone 800-527-8481
Fax 330-722-2735

*Authors of the Qualified
Domestic Relations Order
Handbook (A Panel Publication)*

TESTIMONY REQUEST FORM

I would like to schedule an expert witness from QDRO Consultants/Pension Evaluators for the case below. The main issue requiring testimony relates to:

ATTORNEY: _____

CLIENT: _____

JUDGE: _____

COURT: _____

ADDRESS: _____

DATE: _____

TIME: _____

FEE: **\$1,500 flat fee** (required as prepayment)

I have verified the date, time and location for the testimony of QDRO Consultants/Pension Evaluators' expert witness for the above noted case and have read and accept the costs and responsibilities attached.

SIGNED: _____

DATE: _____

**Please sign, date and submit a copy of this page with the retainer fee to
QDRO Consultants Co. at the address above.**

Expert Testimony Policies

Effective June 1, 2009: Our fee for expert testimony is a flat \$1500 per day. As a retainer, we require full payment in advance in order to guarantee an appearance. This fee includes preparation and travel time as well as the time at court, both waiting and testifying. Additional charges will apply if the witness is needed for a second day. If the expert appears but is not called to testify, charges will still apply and any re-scheduling would trigger a new appearance retainer and scheduling priorities.

QDRO Consultants will provide an expert witness on a priority scheduling policy of “first come, first served” based on receipt of the retainer fee. In the event of conflicts, QDRO Consultants will attempt to offer you an alternative time or method of testimony. QDRO Consultants cannot guarantee a witness unless the retainer fee has been paid in advance.

Alternate Methods

If your jurisdiction allows, we will be happy to provide scheduled telephone testimony, video testimony or deposition. The retainer required for telephone testimony is \$400. Please call to discuss other methods.

Stand By or On Call

If the appearance of the expert witness is very much in doubt, this may be an alternative to worrying about unnecessary charges for travel and waiting. However, the retainer fee to hold the time and cancellation charges will still apply.

Cancellation and Rescheduling Policy

For cancellations within 24 hours of the scheduled appearance there will be a \$200 charge. For cancellations 1-5 business days before the appearance date there will be a \$100 charge. For cancellations more than 5 business days before the scheduled court appearance there will be no charge. Rescheduling should be done as soon as possible. There will be no charge for rescheduling; however, previously scheduled appearances will take precedence. Cancellation and rescheduling must be handled by actually speaking to an associate at QDRO Consultants; rescheduling should be followed by confirmation in writing.

Cancellations that occur when the expert witness is in route will be billed at \$200 fee plus \$150 per hour for the travel time.

Attorney Responsibilities

It is the attorney's responsibility to request the witness and pay the retainer fee in advance. It is also the responsibility of the attorney to cancel or reschedule the witness as soon as the change is known.

For possible last minute changes where the witness would be traveling outside normal business hours, the attorney will obtain the home and cell phone numbers of the witness that the witness may be contacted directly. **Please be especially cautious of Monday morning appearances that require early departure times.**